

**APPLICATION REQUIREMENTS**

To qualify to rent from Homepage Property Management, the monthly rent on the unit for which you apply should not exceed **35%** of your gross monthly income, and you must have a good rental history if you are currently a renter.

\*An application is only considered complete once all supporting documentation requested has been received by our office. Please note that we may request or require additional information to process your application depending on individual circumstances.

**To Apply You Will Need:**

- ☐ A separate application for each adult (18+) planning to occupy the suite.
- ☐ Proof of income or ability to pay the rent for the unit being applied for:
  - ☐ employment letter or letter of offer, or
  - ☐ two most recent pay stubs, or
  - ☐ recent bank statements
- ☐ Valid government issued photo I.D. for each applicant.

\* Required field

How did you hear about us? (Check all that apply.)	<input type="checkbox"/> Facebook Ad <input type="checkbox"/> Received literature <input type="checkbox"/> Internet Search <input type="checkbox"/> Tenant Referral	<input type="checkbox"/> Newspaper*: _____ <input type="checkbox"/> Radio*: _____ <input type="checkbox"/> Other*: _____ *Please specify
Rental location(s)*:		
Date rental needed*:		How many bedrooms needed?*:

**APPLICANT'S PERSONAL INFORMATION:**

First name*	Middle name	Last name*	Date of birth* YYYY-MM-DD
Home number:		Work number:	
Cell number*:		Email address*:	

**OTHER PROPOSED OCCUPANTS (INC. CHILDREN):** All adults 18+ living in the unit must fill out an application and sign the lease.

	First Name	Last Name	Age	Relationship
Occupant:				
Occupant:				
Occupant:				
Occupant:				

**PRESENT ADDRESS:**

Address*:			
Do you own this residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you renting?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If <b>currently renting</b> , please provide the company/landlord information below			
Company/Landlord name*:			
Contact number*:		Length of tenancy*:	
Reason for leaving:			

**EMPLOYMENT INFORMATION:** \* for employment history of less than 1 year, previous history will be required

Employment status*:		Occupation*:	
Employer*:		Length of employment*:	
Supervisor*:		Supervisor's number*:	
Gross monthly income*:			
Other source of income*:		Monthly amount*:	

**ADDITIONAL INFORMATION:**

Have you ever been served an Order of Possession or an Eviction Notice? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been refused service or disconnected by a public utility (Manitoba Hydro, Centra Gas, MTS) due to non-payment of your account? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you currently smoke? *	<input type="checkbox"/> Yes <input type="checkbox"/> No

**PET INFORMATION:** Only 2 pets allowed per unit. Maximum weight of 30lbs ea. Separate pet application required.

<b>Pet 1:</b> Type		<b>Pet 2:</b> Type	
Breed:		Breed:	
Weight:		Weight:	

**PERSONAL REFERENCES:** ie. Previous landlord, employers. No family members or friends.

	Name	Relationship	Number
Reference #1*:			
Reference #2*:			

This is a legal binding document and failure to provide accurate information will void your application and may be cause for eviction in future. By signing, you agree and authorize your references and contacts noted above to release any information to Homepage and/or their agent. All information you provide will be kept confidential. All adults living in the unit, must fill an application and sign the lease.

Applicant's signature

Date

 Completed applications and supporting paperwork can be sent via email to [info@homepageproperty.com](mailto:info@homepageproperty.com).

**For office use only:**

Yardi: <input type="checkbox"/>	Reg. Check: <input type="checkbox"/>	Emp. Ref. Check: <input type="checkbox"/>	Rental Ref. Check: <input type="checkbox"/>	Deposit Req. Sent <input type="checkbox"/>
Application accepted: <input type="checkbox"/> Yes <input type="checkbox"/> No		Address of Rental:		